



Filing Fee: *\$ 350.00
Admin. \$ 125.00

CITY OF PORT ANGELES ENVIRONMENTAL CHECKLIST

Purpose of Checklist:

Chapter 43.21C RCW the State Environmental Policy Act (SEPA) requires all governmental agencies to consider the environmental impacts of a proposal before making decisions. The purpose of this review is to provide information to help you and the reviewing agency identify impacts that may result from your proposal and to identify methods to reduce or avoid impacts from the proposal if they exist. The review will help the agency decide whether further information is necessary or whether an environmental impact statement (EIS) is necessary.

Instructions for Applicants:

This environmental checklist asks you to describe some basic information about your proposal. Answer each question to the best of your knowledge with the most precise information known. Provide the best descriptions you can. In most cases you should be able to answer the questions from your own observations or project plans without the need to hire experts. If you do not know the answer, or if a question does not apply to your proposal, write "do not know" or "does not apply (N/A)". Complete answers to the questions will avoid unnecessary delays later.

Some questions ask about governmental regulations, such as zoning, shoreline, and landmark designations. Answer these questions if you can. If you have problems please ask the City Department of Community & Economic Development employees to assist you.

The checklist questions apply to all parts of your proposal, even if you plan to phase them over a period of time or on different parcels of land. If phasing is proposed, please provide that information in Item 11, the description section. Attach any additional information that will help describe your proposal or its environmental effects and include a site map.

BACKGROUND

1. Name of project:
 - A. Address or general location of site:
2. Name, address, phone number, and e-mail address (if available) of applicant:
3. Name, address, phone number, and e-mail address (if available) of contact person if other than applicant:
4. Date checklist prepared:
5. Agency requesting checklist: **CITY OF PORT ANGELES**
6. Proposed timing or schedule (including phasing, if applicable):
 - A. What is the long term objective of this proposal?
 - B. How does this project relate to long-term plans?

7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.

8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal:

9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal?

If yes, explain.

10. List any government approvals or permits that will be needed for your proposal, if known.

11. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)

12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.

PROJECT SPECIFIC ACTIONS:

Complete this section if your proposal involves a project specific action such as a subdivision, new construction, a new or expanding business, a site specific rezone (not area-wide), a conditional use permit, a shoreline permit, or similar action:

ENVIRONMENT

1. Earth

A. General description of the site (circle one):

Flat, rolling, hilly, steep slopes, mountainous,
other _____

B. What is the steepest slope on the site (approximate percent slope)?

C. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any prime farmland.

D. Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe.

E. Describe the purpose, type, and approximate quantities of any Filling or grading proposed. Indicate source of fill:

F. Could erosion occur as a result of clearing, construction, or use? If so, generally describe.

G. About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)?

H. Proposed measures to reduce or control erosion, or other impacts to the earth, if any:

2. Air

A. What types of emissions to the air would result from the proposal (i.e., dust, automobile, odors, industrial wood smoke) during construction and when the project is completed? If any, generally describe and give approximate quantities if known.

B. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe.

C. Proposed measures to reduce or control emissions or other impacts to air, if any:

3. Water

A. Surface:

i.) Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into.

ii.) Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans.

iii.) Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material:

iv.) Will the proposal require surface water withdrawals or diversions? Give general description, purpose, and approximate quantities if known.

v.) Does the proposal lie within a 100-year floodplain? If so, note location on the site plan.

vi.) Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge.

B. Ground:

i.) Will ground water be withdrawn, or will water be discharged to ground water? Give general description, purpose, and approximate quantities if known.

ii.) Describe waste material that will be discharged into the Ground from septic tanks or other sources, if any (for example: Domestic sewage; industrial, containing chemicals; agricultural wastes; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve.

C. Water Runoff (including storm water):

i.) Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will the water flow into other waters? If so, describe.

ii.) Could waste materials enter ground or surface waters?
If so, generally describe how and what.

D. Proposed measures to reduce or control surface, ground, and runoff water impacts, if any:

4. Plants

A. Check or circle the type of vegetation found on the site:

_____ deciduous tree: alder, maple, aspen, other

_____ evergreen tree: fir, cedar, pine, other

_____ shrubs

_____ grass

_____ pasture

_____ crop or grain

_____ wet soil plants: cattail, buttercup, bullrush, skunk

cabbage,

_____ water plants: water lily, eelgrass, milfoil, other

_____ Other types of vegetation

B. What kind and amount of vegetation will be removed or altered?

C. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any.

5. Animals

A. Circle any birds and animals which have been observed on or near the site or are known to be on or near the site:

Birds: hawk, heron, eagle, songbirds, other _____

Mammals: deer, bear, elk, beaver, other _____

Fish: bass, salmon, trout, herring, shellfish, other _____

B. Threatened or endangered species known to be on or near the site.

C. Is the site part of a migration route? If so, explain.

D. Proposed measures to preserve or enhance wildlife.

6. Energy and Natural Resources

A. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.

B. Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe.

C. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any.

7. Environmental Health

A. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur as a result of this proposal? If so, describe.

i) Describe special emergency services that might be required.

ii) Proposed measures to reduce or control environmental health hazards, if any.

B. Noise

i) What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, other)?

ii) What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site.

iii) Proposed measures to reduce or control noise impacts, if any:

8. Land and Shoreline Use

A. What is the current use of the site and adjacent properties?

B. Has the site been used for agriculture? If so, describe.

C. Describe any structures on the site.

D. Will any structures be demolished? If so, what?

E. What is the current zoning classification of the site?

F. What is the current Comprehensive Plan designation of the site?

G. What is the current Shoreline Master Program designation of the site?

H. Has any part of the site been classified as an "environmentally sensitive" area? If so, specify.

I. How many people would reside or work in the completed project?

J. Approximately how many people would the completed project displace?

K. Proposed measures to avoid or reduce displacement impacts, if any:

L. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any:

9. Housing

A. Approximately how many units would be provided, if any?
Indicate whether high, middle, or low-income housing.

B. Approximately how many units, if any, would be eliminated?
Indicate whether high, middle, or low-income housing.

C. Proposed measures to reduce or control housing impacts, if any.

10. Aesthetics

A. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed?

B. What views in the immediate vicinity would be altered or obstructed?

C. Proposed measures to reduce or control aesthetic impacts, if any.

11. Light and Glare

A. What type of light or glare will the proposal produce? What time of day would it mainly occur?

B. Could light or glare from the finished project be a safety hazard or interfere with views?

C. What existing off-site sources of light or glare may affect your proposal?

D. Proposed measures to reduce or control light and glare impacts, if any.

12. Recreation

A. What designated and informal recreational opportunities are in the immediate vicinity?

B. Would the proposed project displace any existing recreational uses? If so, describe.

C. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any.

13. Historic and Cultural Preservation

A. Are there any places or objects listed on, or proposed for, national, state, or local preservation registers known to be on or next to the site? If so, generally describe:

B. Generally describe any landmarks or evidence of historic, archaeological, scientific, or cultural importance known to be on or next to the site.

C. Proposed measures to reduce or control impacts, if any:

14. Transportation

A. Identify public streets and highways serving the site and describe proposed access to the existing street system. Show on site plans, if any.

B. Is site currently served by public transit? If not, what is the approximate distance to the nearest transit stop?

C. How many parking spaces would the completed project have? How many would the project eliminate?

D. Will the proposal require any new roads or streets, or improvements to existing roads or streets, not including driveways? If so, generally describe (indicate either public or private).

E. Will the project use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe.

F. How many vehicular trips per day would be generated by the completed project? If known, indicate when peak volumes would occur.

G. Proposed measures to reduce or control transportation impacts, if any.

15. Public Services

A. Would the project result in an increased need for public services (for example?: fire protection, police protection, health care, schools, other)? If so, generally describe.

B. Proposed measures to reduce or control direct impacts on public services, if any.

16. Utilities

A. Circle utilities currently available at the site: electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system, other.

B. Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed.

17. Economics

A. If the proposal will result in expansion of an existing business, please describe the nature of the expansion: (e.g., additional land and/or buildings, new equipment, new employees).

B. If the proposal is the creation of a new business, please describe (e.g., re-use of an existing building and site, construction of a new building).

C. Describe if the proposal is the first of its type in the community, or what the similar uses are.

D. How many people will the proposal provide employment for at its completion and what types of jobs will be created (e.g., sales clerks, factory workers, etc.)? (Jobs created by the construction of the proposal should be reported separately.)

E. Where will the materials, goods or services utilized by the proposal come from?

F. Where will the goods or services produced by the proposal be utilized?

G. Who will utilize the goods or services produced by the proposal?

H. Will the proposal alter the tax assessments of the area?



**Endangered Species Act (ESA)
Supplemental Checklist**
Answer to the best of your knowledge.

This checklist was developed to help project proponents and government agencies identify when a project needs further analysis regarding potential adverse effects on Endangered Species as required by the Endangered Species Act (ESA). For our purposes, "ESA listed species" are any species listed as endangered, threatened, or being considered for listing.

This supplemental checklist is for all development within ESA Potential Impact Areas, which include the following locations:

- Federal Emergency Management Act (FEMA) designated floodplain and/or floodway areas;
- Riparian Buffer Zones (RBZ) as described by the Dept of Natural Resources 2007 stream typing system and WDFW's 1997 stream buffer guidelines; and/or
- Channel Migration Zones (CMZ) plus 50' as identified according to Dept of Ecology 2003).

If ESA listed species are present or ever were present within the ESA Potential Impact Area where your project will be located, your project has the potential for affecting them, and you must comply with the ESA. The questions in this section will help determine if your proposed project could have an impact.

The Port Angeles regional watershed is an area where several endangered species have historically been present. Please answer the following questions to the best of your knowledge to assist the city in determining if your project will have adverse impacts to ESA species or their habitats.

Port Angeles Community and Economic Development Department staff can provide technical assistance in answering the following questions in this checklist. If necessary, the Washington Department of Fish and Wildlife (WDFW) regional office can also provide information to help you answer these questions.

PROJECT SPECIFICS: The questions in this section are specific to the project and vicinity.

1. Do you know of any endangered species or WDFW priority species on or in the vicinity of your project? _____
If yes, identify those species. _____

2. Name of waterbody nearest to your project: _____

3. What is the distance from your project to the nearest body of water?

Often a buffer between the project and a stream can reduce the chance of a negative impact to fish.

4. What is the current land use adjacent to the potentially affected water body (*developed including commercial, parking lots, residential, paved and/or graveled surfaces, agriculture, forestry, etc*)? _____

5. What is the predominant vegetative cover between the project and the potentially affected water body (*dense forest, woodland, scrub, grasses, etc*)? _____

6. Is the project above a barrier to fish passage:
• natural permanent barrier (waterfall) Yes _____ No _____
• natural temporary barrier (beaver pond) Yes _____ No _____
• human-made barrier (culvert, dam) Yes _____ No _____
• other: Yes _____ No _____
• (explain): _____

If you answered yes to the questions above, describe the barrier and source of information: _____

7. If you answered yes to question 6 above, are there any resident salmonid populations above the blockage? Yes _____ No _____
Don't know _____

8. What percent of the project will be impervious surface (including pavement & roof area)? _____

FISH MIGRATION: The questions in this section will help determine if this project could interfere with the migration of adult and juvenile fish. (*Both increases and decreases in water flows can affect fish migration.*)

1. Does the project require the withdrawal of:
i. Surface water? Yes _____ No _____
Amount _____
Name of surface water body _____
ii. Ground water? Yes _____ No _____
Amount _____
From where _____
Depth of well _____

(If you answered yes to any of the above questions, you will need to contact the Washington Department of Fish and Wildlife and the Washington Department of Ecology to obtain appropriate approvals)

- 2. Will any water be rerouted? Yes____ No____
If yes, will this require a channel relocation? Yes____ No____
Please describe:_____

- 3. Will there be retention or detention ponds? Yes____ No____
If you answer yes, will this be an infiltration pond or a surface discharge to either a municipal storm water system or a surface water body?
Yes____ No____
If you answer "yes" to a surface water discharge, please give the name of the waterbody that will receive the discharge:_____

- 4. Will this project require the building of any temporary or permanent roads?
Yes____ No____ *(Increased road distance may affect the timing of water reaching a stream and may impact fish habitat.)*

- 5. Are any new or replacement culverts or bridges proposed as part of this project? Yes____ No____

- 6. Will topography changes affect the duration/direction of runoff flows? Yes____ No____
If yes, describe the changes:_____

- 7. Will the project involve any placement of fill within the ESA Potential Impact Area? Yes ____ No ____
If you answered yes, describe expected impacts on flood storage and/or flood conveyance and how these impacts will either be avoided or mitigated:_____

WATER QUALITY: The questions in this section will help determine if this project could adversely impact water quality for either surface or groundwater. Such impacts can cause problems for listed species. *(Water quality can be made worse by runoff from impervious surfaces, altering water temperature, discharging contaminants, etc.)*

- 1. Do you know of any problems with water quality in any of the streams within ESA Potential Impact Areas? Yes____ No____
(Information on impaired water bodies can be obtained from Washington Department of Ecology)
If you answered yes, describe:_____

2. Will your project either reduce or increase shade along or over a waterbody?
 Yes____ No____ *(Removal of shading vegetation or the building of structures such as docks or floats often result in a change in shade).*
 If you answered yes, please describe: _____

3. Will the project introduce any nutrients or other contaminants (fertilizers, other waste discharges, or storm water runoff) to the waterbody?
 Yes____ No____

4. Will turbidity be introduced to a water body by construction of the project or during operation of the project? Yes____ No____
(In-water or near water work will often increase turbidity.) If you answered yes, consult with Washington Department of Ecology to ensure compliance with water quality regulations.

5. Will your project require long term maintenance that could affect water quality in the future, e.g., bridge cleaning, highway salting, chemical sprays for vegetation management, clearing of parking lots? Yes____ No ____
 If yes, please describe: _____

VEGETATION: The following questions are designed to determine if the project will affect riparian vegetation, thereby, adversely impacting salmon.

1. Will the project involve the removal of any vegetation from the stream banks?
 Yes____ No____ If you answered yes, please describe the existing conditions, and the amount and type of vegetation to be removed:

If any vegetation is removed from a riparian area, a mitigation plan will be required, please provide a copy of the plan if available. Describe briefly what your proposed mitigation would consist of:

NOTE: Most applicants should have the information necessary to answer most of the questions in this checklist. Additional information will need to be obtained from local and state agencies if it appears that the project is likely to affect ESA listed species.

RESOURCE AGENCIES:

Washington Department of Fish and Wildlife Website

<http://wdfw.wa.gov/>

This site has useful information on fish habitat.

Washington Department of Ecology Website

www.ecy.wa.gov

National Marine Fisheries Services Website

Evolutionarily Significant Unit (ESU) maps can be found at

www.nwr.noaa.gov

NON-PROJECT SPECIFIC ACTIONS:

Complete this section **only if your proposal involves a non-project specific action** such as a Comprehensive Plan Amendment, Zoning Code Amendment, area-wide rezone (City-wide or large sub-area), or other similar action:

When answering these questions be aware of to what extent the proposal or the types of activities likely to result from the proposal would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?

Proposed measures to avoid or reduce such increases:

2. How would the proposal be likely to affect plants, animals, fish, or marine life?

Proposed measures to protect or conserve plants, animals, fish, or marine life:

3. How would the proposal be likely to deplete energy or natural resources?

Proposed measures to conserve energy and natural resources:

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection; such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?

Proposed measures to protect such resources or to avoid or reduce impacts:

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

Proposed measures to avoid or reduce shoreland and land use impacts:

6. How would the proposal be likely to increase demands on transportation or public services and utilities?

Proposed measures to reduce or respond to such demand(s):

7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.

By affixing my signature hereto, I/we certify and declare under penalty of perjury that the information furnished herein is true and correct to the best of my knowledge and that I am the owner of the premises where the work is to be performed or am acting as the owner's authorized agent. I further agree to hold harmless the City of Port Angeles as to any claim (including costs, expenses and attorney's fees incurred in the investigation of such claim) which may be made by any person, including the undersigned, and filed against the City of Port Angeles, but only where such claim arises out of the reliance of the City, including its officers and employees, upon the accuracy of the information provided to the City as a part of this application.

I further agree that City of Port Angeles staff may enter upon the subject property at any reasonable time to consider the merits of the application, to take photographs and to post public notices.

SIGNED: _____

DATE: _____ PHONE: _____