
PARKS, RECREATION & FACILITIES COMMISSION MEETING AGENDA

February 19, 2026

6:00 p.m. – Regularly Scheduled Meeting

Notice is hereby given that the Parks, Recreation & Facilities Commission will meet on Thursday, February 19, 2026, starting at 6:00 PM in the City Council Chambers in City Hall located at 321 E. 5th Street, Port Angeles, WA. This meeting will be conducted as a hybrid meeting. In hybrid meetings, members of the public, Committee members, and City staff have the option to attend the meeting in person, at City Hall, or remotely via telephone or video link. The meeting is open to the public.

Audio only: 1-844-992-4726**Access code:** 2552 258 1020**Webinar password:** mMMAbaY5p28 (66622295 when dialing from a phone or video system)

Once connected, press *3 to raise your virtual hand if you wish to make a comment. You will be notified when it is your turn to speak. This access code is good for the February 19, 2026 meeting only.

Webex link: <https://cityofpa.webex.com/cityofpa/j.php?MTID=maa3f077c84dad940ed85a1e0a1f4c751>

To make a public comment, please use the “raise your hand” feature in Webex. You will be notified when it is your turn to speak.

- A. Call to Order: Regular Meeting at 6:00 p.m.**
- B. Roll Call-** Administrative Coordinator, Ireland Judge
- C. Approval of Minutes:** January 15, 2025, Regularly Scheduled Meeting Minutes
- D. Late Items:**
- E. Public Comment**
- F. Finance/Packet Items:** January 2026 Expenditure and Revenue Report
- G. Legislation:** None
- H. Guest Speaker:** None
- I. Director’s Report – Information Only**
 - 1. Laurel Street Stairs Presentation- City Staff and RWD Landscape Architects
- J. Discussion**
- A. Adjournment**



**PARKS, RECREATION & FACILITIES COMMISSION
REGULAR MEETING**

Port Angeles, WA

January 15, 2026

The meeting was conducted as a hybrid meeting.

CALL TO ORDER: The meeting was called to order by Commissioner Houck at 6:00 p.m.

Members present: Commissioner Andrews, Commissioner Houck, Commissioner Fischbein, Commissioner McCaughan, and Student Representative Garcelon. Commissioner Hilory attended virtually.

Members absent: Vice-Chairperson Collins, Chairperson Kiedrowski

Staff present: Director Delikat, Senior Center Manager Geyer, Clerk Judge.

APPROVAL OF MINUTES:

It was moved by Fischbein and seconded by McCaughan to:
Approve the December 18, 2025 Regular Meeting minutes.

Motion carried 5-0

LATE ITEMS: None.

PUBLIC COMMENT: None.

FINANCE & PACKET ITEMS: Director Delikat reviewed the Budget Revenue and Expenditure reports for November which reflects 92% of the year lapsed.

LEGISLATION: Director Delikat shared the updated five-year Facility Use Agreement with Mack Athletics. Notably, this year's fees will increase from \$358.22 to \$675.00 per game. The reasons for this increase include full-time staff wage increases per cost-of-living and union Bargaining Agreements, as well as adjusted seasonal wages which has already resulted in a successful effort to increase seasonal applications.

It was put to a favorable recommendation, moved by McCaughan and seconded by Hilory to:

Take the proposed five-year agreement with Mack Athletics to the City Council meeting in February for approval.



Motion passed 5-0.

GUEST SPEAKER:

Carmen Geyer, Port Angeles Senior and Community Center Manager, shared a presentation on the previous year's events. Manager Geyer highlighted the Senior Center's mission and focus on dignity, inclusion, and well-being. Throughout 2025 the Senior Center offered a variety of programs, outreach, and volunteer opportunities that reached 1,127 total members.

Director Delikat acknowledged Manager Geyer's great work at the center, in the community, and at the Washington Women's Leadership Academy.

DIRECTOR'S REPORT:

1. **Laurel Street Stairs:** RWD Landscape Architects have created two design options which will be presented at a public hearing in front of the commission in February. After public survey and feedback, the commission will review the design for a recommendation to bring before City Council.
2. **HVAC Upgrades:**
 - a. **City Hall:** The Energy Efficiency and Conservation Block Grant (EECBG) which was awarded to Parks & Recreation Department to do an energy grade audit has been completed. The City will be reimbursed \$68,000 out of the original \$75,000 awarded because the project came under budget. This audit for City Hall will give staff the information they need to get City Hall in compliance with the Washington State Clean Air Act that needs to be completed by 2027.
 - b. **Senior Center:** The HVAC system and solar portions of this project have been completed. Most recently, the battery storage has been installed. The last portion of this project will be installing the fence around the battery storage.
 - c. **Fire Hall:** A new roof for the fire hall was installed in November. Permitting for the project has been approved and the project was started in early January. Director Delikat expects to close this grant by the end of March.
3. **Shane Park Flooding:** Sections of Shane Park, including the playground and restrooms remain closed due to flooding and down trees in the area. The flooding and grounds will continue to be assessed by Parks staff.
4. **Lincoln Park:** Lincoln Park reopened on January 7th after being closed for about two weeks due to fallen trees. The fallen trees that were removed were donated to Kiwanis Club of Port Angeles to sell as firewood to raise funds for individuals with disabilities to



attend Camp Beausite. The park entrance will be closed periodically during the winter when high wind notifications are put out by the Port Angeles Fire Department.

5. Other Capital Projects:

- a. A new 24-Hour Restroom at Erickson Playfield has been put out for bids. This will give 24-hour access to a restroom along the recreational corridor on Race Street. Upcoming plans also include designing a 24-hour restroom on Ediz Hook.
- b. The cemetery plans to add two new columbarium's which will hold 120 niches. The cost of the project is projected at around \$50,000 with an expected \$330,000 in revenue.
- c. Parks has worked with FEMA for over a year to address the Ediz Hook floats as well as the erosion that occurred on the Waterfront Trail. An extension was approved by FEMA for an intention to start work on the design portions of the projects.
- d. The Parks shop plans to renew its three-year lease with the Port of Port Angeles. The lease, which is \$7,142.67 per month, has been a huge asset to the team as it provides the crew with enough space to store all their equipment in one facility.

6. Upcoming Legislative Items: Director Delikat proposed future items that will be presented to the Parks, Recreation & Facilities Commission including:

- a. Laurel Street Stairs Project Design
- b. Senior Center Non-Profit Memorandum of Understanding
- c. Klallam Language Sign for City Hall (Joint effort between Student Representative Garcelon and Facility Coordinator Droz)
- d. Erickson Skate Parks Improvements
- e. American Cruise Line Contract

DISCUSSION: No discussion.

ADJOURNMENT: Commissioner Houck adjourned the meeting at 6:46 p.m.

Damon Houck, Commissioner

Ireland Judge, Clerk



Date: February 19, 2026
To: Parks, Recreation, & Facilities Commission
From: Corey Delikat, *Parks & Recreation Director*
Subject: Laurel Street Stairs- Presentation and Public Feedback

Summary: In 2001, the Port Angeles City Council authorized the Laurel Street Stair Replacement Project (TR0101) in the City's Capital Facilities and Transportation Improvement Plan (CFP). Cost for the design of this project was secured in the City's 2023-2024 Budget and, over the last two years, City staff has been working with RWD Landscape Architects (RWD) on two conceptual design options.

This evening, City staff and RWD will present the design options to the Commission and public. After the presentation, the City will also seek feedback from community members on the two options. That feedback will be provided to the Commission for review prior to the next regularly scheduled meeting on March 19. During the March meeting, staff will then ask the Commission for a favorable recommendation on the preferred alternative to provide to the Council at a future City Council meeting.

Funding: Funding for design is approved. The construction phase of this project is contingent upon the receipt of grant funding.

Recommendation: Information only.

Background / Analysis: Located in the heart of downtown Port Angeles, at the intersection of First Street and Laurel Street, is the Conrad Dyer Memorial Fountain. This park was named in memory of Conrad E. Dyer, former Port Angeles City Park Board chairman, and includes the Laurel Street Stairs, which connect pedestrians from First Street to Second Street.

The main park area was rebuilt in 1983 and features many sitting areas, a fountain, flagpole, and flower baskets/bowls. A mural was later installed by local artists in 1999 and covers the wall behind the fountain. The park is a well-visited gathering place for shoppers and others in the downtown area and is one of the first things visitors see when arriving to Port Angeles via the Coho ferry.

In 2001, early signs of structural wear became noticeable on the Laurel Street stairs. That year, the Port Angeles City Council authorized the Laurel Street Stair Replacement Project (TR0101) in the City's Capital Facilities and Transportation Improvement Plan (CFP). Funding for the design of this project was secured in the City's 2023-2024 budget and, over the last two years, City staff has been working with RWD Landscape Architects (RWD) on two conceptual designs.

The overall design concept came from ELEVATE PA, a steering committee comprised of downtown merchants and property owners, City and County representatives, and other community stakeholders. The Laurel Street Stairs Replacement Project was one of the main topics of discussion during the committee's meetings as part of their broader efforts to revitalize the downtown area.

This evening, City staff and RWD will present two conceptual design options to the Commission and public. After the presentation, staff will also seek feedback from community members on the two options just outside of the City Council Chambers. That feedback will be provided to the Commission for review prior to the next regularly scheduled meeting on March 19. During that meeting, staff will then ask the Commission for a favorable recommendation on the preferred alternative to provide to the City Council at an upcoming meeting.

Funding Overview: Funding for design has been approved and, once the final design is completed, it will provide staff with the information and dollar amount needed to pursue funding for construction.



Parks, Recreation & Facilities

February 19, 2026



Agenda

- **Call to Order**
- **Roll Call- Clerk Judge**
- **Approval of Minutes- January 15, 2026**
- **Late Items- None**
- **Public Comment- 15 Minutes**
- **Finance/Packet Items**
- **Legislation- None**
- **Monthly Guest Speaker- None**
- **Director's Report- Laurel Street Stairs Presentation**
- **Adjournment**

Approval of Minutes

January 15, 2026
Regular Scheduled Meeting



February 19, 2026

Late Items

No Late Items From Staff



February 19, 2026

Public Comment

*Total of 15 minutes
3 minutes or less per person*

WebEx Instructions:

*To make a comment, use the “Raise Your Hand” feature in WebEx.
You will be notified when it is your turn to speak.*

Call-In Instructions:

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You will be notified when it is your turn to speak.*



2025 Parks & Recreation Department Financial Report
November 2025
 92% Year Lapsed

REVENUES

Account	Budgeted Goal	Year to Date	Percentage of Goal
8012 - Senior Center Membership	\$ 15,000	\$ 19,327	129%
8050 - Cemetery	\$ 250,000	\$ 105,300	42%
8155 - Ediz Hook Boat Launch	\$ -		0%
8155 - Vern Burton Rentals	\$ 50,000	\$ 52,643	105%
8155- City Pier Usage	\$ 29,000.00	\$ 26,294.00	91%
Total	\$ 344,000	\$ 203,564	59%

EXPENDITURES

Account	Yearly Budget	Spent to Date	Percentage Spent
8010 - Administrative	\$ 486,800	\$ 444,275	91%
8012 - Senior Center Operating	\$ 174,100	\$ 150,532	86%
8050 - Cemetery Maintenance	\$ 203,600	\$ 144,595	71%
8080 - Parks Maintenance	\$ 2,114,600	\$ 1,933,666	91%
8112 - Senior Center Facilities	\$ 63,000	\$ 78,829	125%
8131 - Facility Maintenance	\$ 655,800	\$ 582,851	89%
8155 - Facility Rentals	\$ 94,000	\$ 73,403	78%
Total	\$ 3,791,900	\$ 3,408,151	90%

**Finance/
 Packet Items**

**2025- 92%
 No Year End**

2026- 0%

February 19, 2026

Legislation

NO LEGISLATION



February 19, 2026

Upcoming Legislation

FUTURE RECOMMENDATIONS TO CITY COUNCIL:

- ~~• ***PEACE POLE PRESENTATION/RECOMMENDATION***~~
- ~~• ***LINCOLN PARK BMX FACILITY USE AGREEMENT***~~
- ~~• ***PORT ANGELES LEFTIES FACILITY USE AGREEMENT***~~
- ***LAUREL STREET STAIRS PROJECT DESIGN- MARCH***
- ***AMERICAN CRUISE LINE CONTRACT (CITY PIER)***
- ***SENIOR CENTER NON-PROJECT MOU***
- ***KLALLAM LANGUAGE SIGN (ELLA & CARTER)- CH***
- ***ERICKSON SKATE PARK IMPROVEMENTS***



Presentations

- ~~September- No Presentation~~
- ~~October- No Meeting~~
- ~~November- No Presentation~~
- ~~December- Melissa Williams- Marine Life Center Update~~
- ~~January- Carmen Geyer, Senior Center Manager~~
- February- Laurel Street Stairs (Director's Report)
- March-TBD



December 18, 2025



PORT ANGELES
WASHINGTON, U.S.

Director's Report- Laurel Street Stairs



Expectation for Tonight

- **Presentation by City Staff, Sargent Engineering, RWD Landscape Architects**
- **Tonight's Presentation**
 - **Review 2 Concept Designs**
 - **Time For Questions at End**
 - **Answer Questions After the Meeting**
 - **Questionnaires and Cork Boards will be in Entryway**
- **Gather Feedback for the Commission by Using Cards and Survey Monkey (Monday)**
- **Run for 2 Weeks**
- **Provide You Information**
 - **Prior to March 17th Meeting**
- **Recommendation to Council**



History

- **Plaza Improvements Took Place Between 1982/1983**
- **Was Named Conrad Dyer Fountain- Parks Commissioner**
- **1999 the Mural Installed**
- **Additional Improvements**
 - **Painting**
 - **Additional Seating Area**
 - **Improved Planting Areas**
 - **Pump Replacements**
- **2001- City Council Approved Laurel Street Stairs Replacement Project- TR-0101**



History

- **2022- Funding for Design of the Project was Approved**
- **City Hired Sargent Engineering & RWD landscape Architects**
- **2- Concept Designs Created**
- **Current Funding- \$750,000**
- **Enough Funding for Either Option**
- **History Photos of Construction**



Fountain Wall Pre-Construction



PORT
ANGELES

Wall Extension



ANGELES

Fountain Construction



Fountain Running



Installation of Trellis



Flagpole Installed



ELEVATE

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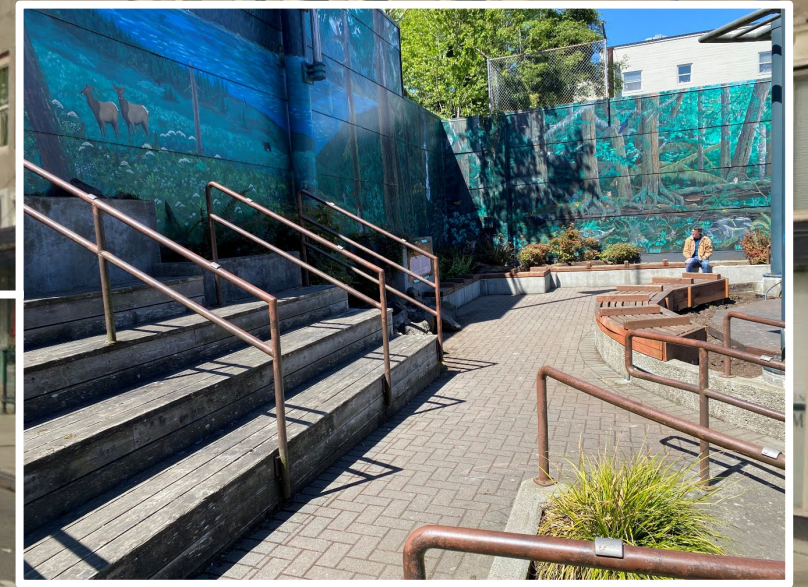
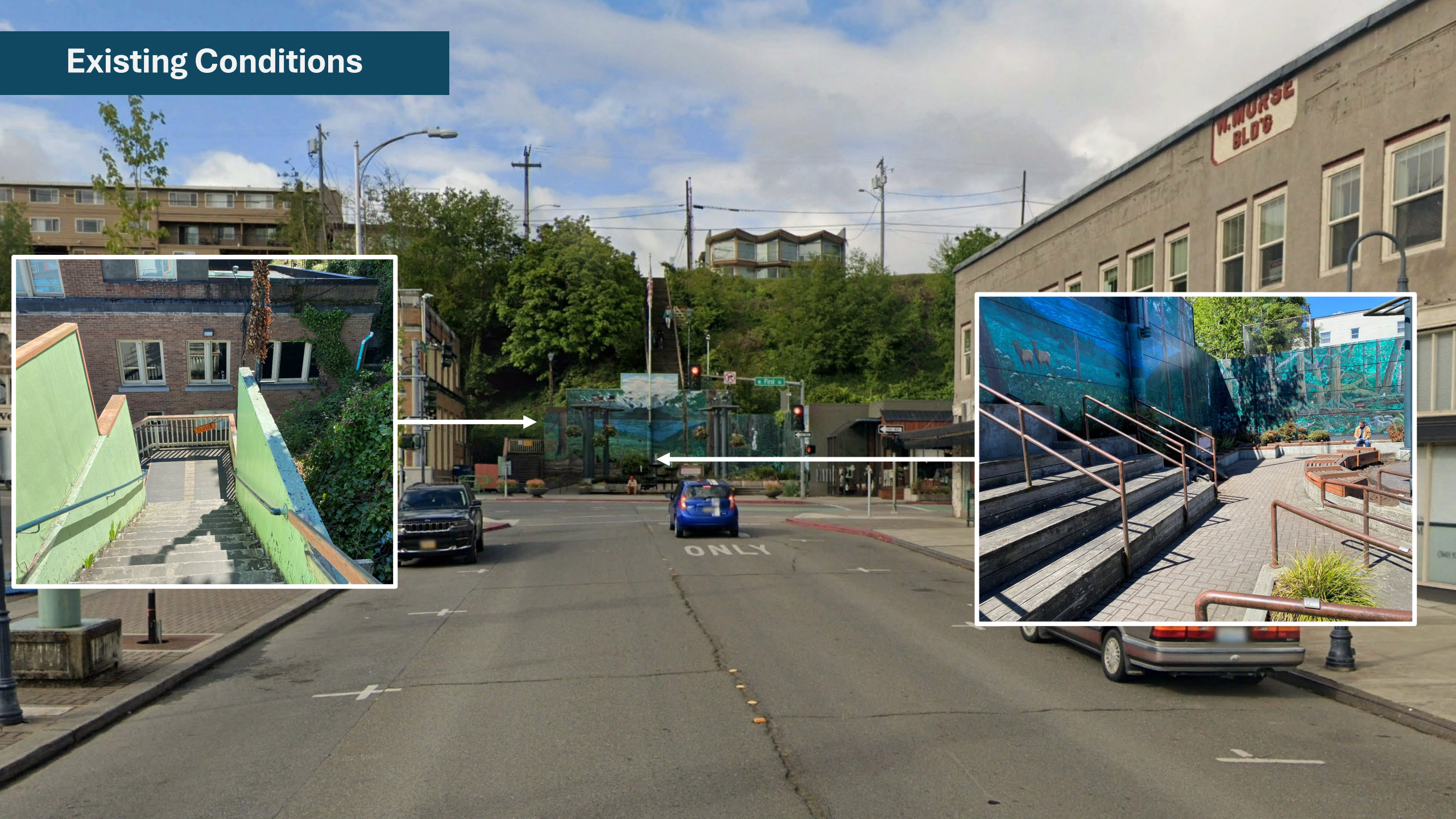
2026

- 2021 City Council Approved Contract Chamber and Consultant
- 700 Individual Inputs
- 15- Community Stakeholders Interviews
- 8- Steering Committee Meetings
- Vision Workshop- 110
- Asset & Strategy Workshops- 80
- Community Sentiment Survey- 406
- Vision Survey- 108
- 8 Presentations Reviewing Strategic Plan

Safety/Code Issues/Future Materials- Dave Wegener, PW Project Coordinator



Existing Conditions



Option #1: High Cost – Monumental Stairs



Option #2: Low Cost – Community Plaza



Option #1: High Cost – Monumental Stairs



Option #2: Low Cost – Community Plaza





Option #1: Monumental Stairs



Option #2: Community Plaza

NEXT STEPS

- **No Recommendation**
- **Information Only**
- **Gather Data to Commission**
- **March- Recommendation to Council**
- **Use Recommendation to Present to Future Council Meeting**
- **Move Forward w/Final Design**
- **Construction Phase- Contingent Upon the Receipt of Grant Funding**



QUESTIONS/COMMENTS

